



**Great Falls Montana Tourism Boards of Directors Meeting Agenda
Great Falls Convention and Visitors Bureau Board of Directors & Great Falls
Tourism Business Improvement District Board of Directors**

Thursday, September 20, 2018 | 9:00 AM – 10:30 AM | Great Falls Area Chamber of
Commerce Lower Level Video Conference Center, 100 1st Avenue N, Great Falls, Montana

- 9:00 | 1. Welcome, Introductions, Call to Order – Kaylene Kershner, Scott Shull
- 9:02 | 2. Public Comment – Kaylene Kershner, Scott Shull
Opportunity for public comment related to items on the agenda
- 9:07 | 3. Approve Minutes – Kaylene Kershner, Scott Shull
Convention and Visitors Bureau Board of Directors
a) approve/reject 8-16-2018 Minutes
- Tourism Business Improvement District Board of Directors
a) approve/reject 8-16-2018 Minutes
- 9:10 | 4. Convention and Visitors Bureau Finance Report – Scott Lettre
Convention and Visitors Bureau Board of Directors accept/reject finance report as
presented.
- 9:15 | 5. Tourism Business Improvement District Finance Report – David Buckingham
Tourism Business Improvement District Board of Directors accept/reject finance
report as presented.
- 9:20 | 6. Tourism Business Improvement District Audit Review – Brett Gaare
Tourism Business Improvement District Board of Directors accept/reject FY18
Audit as presented.
- 9:40 | 7. The Montana People in Great Falls Video Project – Rebecca Engum
Convention and Visitors Bureau Board of Directors approve applying for \$8,000
Montana Department of Commerce Tourism Grant for The Montana People in
Great Falls Video Project.
- 9:50 | 8. 100 1st Ave N, Lower Level Suite Lease – Rebecca Engum
Tourism Business Improvement District Board of Directors approve signing 1-year
lease, with 1-year option with Buchanan-Byrne Building Partnership.
- 9:55 | 9. Montana ExpoPark – Rebecca Engum
Take action as deemed necessary
- 10:00 | 10. Business Development Pipeline – Rebecca Engum

Mission

To passionately promote Great Falls Montana as a preferred destination for travelers,
tourists and conventions to visit, stay, experience, and return.

10:10 | 11. Executive Director Report – Rebecca Engum

10:20 | 12. Announcements – Kaylene Kershner, Scott Shull
Opportunity for updates for the benefit of those present

10:25 | 13. Public Comment – Kaylene Kershner, Scott Shull
Opportunity for public comment related to Tourism in Great Falls, Montana

10:30 | 14. Adjourn – Kaylene Kershner, Scott Shull

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