



Great Falls Tourism Business Improvement District Board of Directors Meeting Minutes

Thursday, June 7 | 10:30 AM – 11:00 AM | Great Falls Area Chamber of Commerce
Lower Level Video Conference Center, 100 1st Ave N, Great Falls, Montana

Board: Scott Shull, Robert Dompier, Malissa Hollan, Becky Miller

Staff: Rebecca Engum, Jake Bash

10:35 | 1. Call to Order – Scott Shull

10:40 | 2. Public Comment – Scott Shull

Opportunity for public comment related to items on the agenda

No public comment

11:56 | 3. Employment Benefits Policy – Rebecca Engum

Adopt/reject Employment Benefits Policy effective 7-1-2018.

Motion made to adopt Employment Benefits Policy effective 7-1-2018. Seconded. Discussion about where the basis for the benefits came from, PTO and accrual limits too much and longevity determinations for PTO, when employees became vested into the retirement fund, paid holiday numbers and the total amount of time off provided to employees. All in favor. None opposed. The motion passed.

11:57 | 4. Amended Financial Management Policy – Rebecca Engum

Adopt/reject Amended Financial Management Policy.

Motion made to adopt Amended Financial Management Policy. Seconded. Discussion regarding payroll processing, credit card issuance and current practices, rental car insurance coverages and. All in favor. None opposed. The motion passed.

12:00 | 5. Civil Rights Policy – Rebecca Engum

Adopt/reject Civil Rights Policy effective 7-1-2018.

Motion made to adopt Civil Rights Policy effective 7-1-2018. Seconded. No discussion. All in favor. None opposed. The motion passed.

12:02 | 6. Grievance Policy – Rebecca Engum

Adopt/reject Grievance Policy effective 7-1-2018.

Mission

To passionately promote Great Falls Montana as a preferred destination for travelers, tourists and conventions to visit, stay, experience, and return.

Motion made to adopt Grievance Policy effective 7-1-2018. Seconded. No discussion. All in favor. None opposed. The motion passed.

12:05 | 7. Whistle Blower Policy – Rebecca Engum
Adopt/reject Whistle Blower Policy effective 7-1-2018.

Motion made to adopt Whistle Blower Policy effective 7-1-2018. Seconded. No discussion. All in favor. None opposed. The motion passed.

12:08 | 8. Officer Candidate Slate – Scott Shull
Select slate for Officer Candidates for June 21, 2018 elections.

Motion made to consider a slate of Scott Shull, Chair; Malissa Hollan, Vice Chair; and either David Buckingham or Becky Miller, Secretary/Treasurer for June 21, 2018 elections. Seconded. Discussion related to time commitment, interest of other Directors. All in favor. None opposed. The motion passed.

12:12 | 9. Public Comment – Scott Shull
Opportunity for public comment related to Tourism in Great Falls, Montana

No public comment

12:13 | 10. Adjourn – Scott Shull

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